

# Buck I. Gal

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<b>OBJECTIVE</b>	Biology student seeking an internship for summer 2017	
<b>EDUCATION</b>	<b>B.A./B.S. Your Major</b>   <i>The Ohio State University</i> Minor in ; GPA:	Columbus, OH Grad Year
<b>EXPERIENCE</b>	<b>Your Position</b> <i>Company Name</i>	mo/yr-mo/yr City, ST
	<ul style="list-style-type: none"><li>▪ Explain major responsibilities/duties within the company</li><li>▪ Begin your bullets with action words such as “Assisted, Demonstrated, Improved, etc.”</li><li>▪ Make statements that are: factual, positive, brief, relevant, and result-oriented</li></ul>	
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<b>HONORS</b>	Dean’s List; Leadership Scholarships; Academic Scholarships; Character Awards	
<b>SKILLS</b>	List can include, but is not limited to: Computer skills (specific programs too); Second language skills; First Aid/CPR certification; Organizational/Leadership skills; Communication skills	
<b>ACTIVITIES</b>	List can include, but is not limited to: All volunteer experience; Community ministries; Committee involvement; SGA/other organization involvement; Leadership positions held; Any other activities you were involved with	