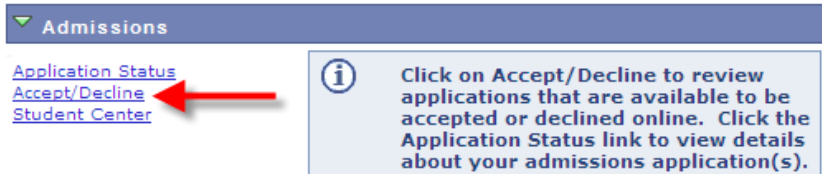


New Student Checklist & Important Dates

Confirm Enrollment

If you have not already done so, please confirm your intent to enroll by logging into the applicant center (<http://appstatus.osu.edu>). Select the “Applicants for summer 2012, autumn 2012 and beyond” link; and then click on **Accept/Decline** to accept your admission to the program. The screen should look like this:



Open an OSU E-Mail Account

New students must have received admission to the university before being able to activate their accounts. Once admitted, go to <http://buckeyelink.osu.edu/futurestudents.html>. Under the “E-mail, Username, and Technology Support” section, click on “OSU Internet Username” link. On the next page, click on “OSU Internet Username” and then on the “Activate Account” tab. Returning students can reactivate their email account online within 24 hours of having their academic records reactivated.

All information from the university, including grades, fee statements, confirmed class schedules, will be communicated via e-mail or through a secure website. Your email address is also the username used to access student information online. For any questions, call 614-688-HELP.

Schedule an Advising Appointment for Classes

Students can schedule an in-person or phone appointment in order to discuss class options and their program plan. Email glennapply@osu.edu with the days and times that you are available for an appointment. All students should schedule an initial advising appointment prior to registering for classes.

Register for Classes

New students are able to register for classes online after identifying their intent to enroll. To register for classes online visit www.buckeyelink.osu.edu and select the quarter that you intend to register.

Sign up for Graduate School Boot Camp Review Sessions

Graduate School Boot Camp includes review sessions that are free and are typically offered the week before classes. Registration information for the sessions will be on the Glenn School ‘Current Students’ website soon.

Send Your Final Transcript to the Graduate Admissions Office

Make sure to have your final transcript (if you were in college when applying to the Glenn School) mailed to the Graduate Admissions office at The Ohio State University. The Graduate Admissions Office will need a final transcript showing that you completed coursework to earn your undergraduate degree.

Regular Mailing Address

Graduate Admissions Office
The Ohio State University
P.O. Box 182004
Columbus, OH 43218-2004 USA

Contact Information

P: 614-292-9444
F: 614-292-3895
E: gradadmissions@osu.edu
<http://gradadmissions.osu.edu>

Obtain Student ID

In order to receive a BUCK ID, students must first be enrolled in classes. Students obtain their BUCK ID at the Ohio Union. Students will need to bring a valid photo ID such as a state ID, passport, or driver's license. This card is necessary for students to be able to access the Page Hall computer labs and Page Hall after hours. This card is also necessary for students to obtain a parking permit, use the libraries, fitness facilities, and to ride COTA buses.

Obtain Parking Permit (optional)

Parking without a parking permit is not permitted in any OSU parking lot. However, many of the garages on campus do allow visitor parking at an hourly rate. Students may purchase a University parking permit at the Transportation and Parking Services office located at 160 Bevis Hall, 1080 Carmack Road, on West Campus. Office hours for Transportation and Parking are from 7:30 a.m. to 7:30 p.m. Monday through Friday, and 12:00 p.m. to 5:00 p.m. Saturdays. Graduate students are eligible for a "C" pass, which allows students to park in designated "C" lots across campus. There are a limited number of parking garage permits available for an additional fee. Due to the large number of students who wish to purchase these permits, Transportation and Parking distributes garage permits through a lottery. Students may sign up for this lottery when they purchase their "C" pass. If a student wins the lottery, he or she must pay the purchase price of the garage pass.

Pay Fees and Tuition

The Recreation (RPAC) fee is assessed each term. The COTA bus fee is assessed each term for all students – the BUCK ID serves as a bus pass. The Student Activity fee and Union fee are assessed each term for all students based on the number of credit hours of enrollment. Regularly admitted graduate students, are registered for student health insurance; if a student chooses to waive his or her health insurance, the student must do so online and enter proof of alternate coverage. In addition, students may waive the student legal fee, if done so by the required deadline. Please visit the Registrar's website for information about fees and tuition.

The fees mentioned above are not generally covered by fee authorizations (generally associated with graduate assistantships), which only cover instructional and general fees. Students do not receive paper statements of account in the mail; a reminder to pay fees **seven days prior to the start of classes** should arrive via email and students should check their statement of account online and observe all payment and registration deadlines. For an explanation of fees assessed by the University, go to <http://buckeyelink.osu.edu>. Under "Future Students," click on "Registration Fees at a Glance" and then "Explanation of Fees." To pay fees, please visit <http://buckeyelink.osu.edu>. Under "Students," click on "Account Inquiry (Statement of Account)."

Buy Textbooks

You should buy your textbooks prior to your first class. All Glenn School textbooks are ordered through SBX Student Book Exchange (1806 N. High St., 614-291-9528). Course packets are sometimes required for classes as well. Those can be purchased at UniPrint (2055 Millikin Way, 614-292-2000) or by visiting <http://uniprint.osu.edu/coursepackets>. To find out which textbooks are required for each Glenn School course, please visit the 'Current Student' webpage at <http://glenn.osu.edu/current/current.html>. Click on the course offerings off to the left off the spring. Textbooks and syllabi are listed under each course (if they are available). Please note: some textbooks and syllabi may not be available until the first week of classes. Students should also log into <https://carmen.osu.edu>, as instructors may place additional course materials in their online Carmen accounts.

Ohio State Residency (for non-resident students)

For students interested in establishing residency after a year, please refer to the Ohio State University Registrar's website for more information at <http://registrar.osu.edu/Residency/index.asp>. We recommend that students plan to establish residency in Ohio starting no later than August 2011 in order to be eligible for "in-state residency" after the first year in the program (before the start of the second year of classes in August 2012).

Preparing for the Program

Students are expected to have knowledge in microeconomics, statistics, and American government (undergraduate level) prior to starting a graduate program with the John Glenn School. If you have questions regarding these courses, please contact the Student Affairs office at 614-292-8696. Some students lacking background in these areas take these courses as preparation the summer before starting the program at a college or university in their area or in Columbus. In addition, the Glenn School offers refresher sessions prior to the start of classes ('Boot Camp'). The Boot Camp sessions are not a replacement for an undergraduate class. Please note that while the courses mentioned are not required pre-requisites for the program, they are strongly recommended as a way to prepare for graduate coursework. Basic knowledge in these areas is assumed in the first-year classes.

IT Support and Access, Symplicity Login, & Glenn School Listservs

After securing your Buck ID and identifying your intent to enroll, students may request computer and building access in Page Hall. Below is a link to the online request page (for computer access). In addition, all new students receive a login to the Glenn School's database for jobs and internships (Symplicity). You will receive your login for Symplicity after setting up your OSU e-mail account and identifying your intent to enroll. The student affairs staff will request the login on your behalf (you may also contact the Student Affairs Office if you have not received it by the first day of classes). In addition, the Glenn School has several listservs that provide important information. The Student Affairs staff will automatically request that you be added to the listservs. If you do not receive e-mails within the first two weeks of classes, please contact the Student Affairs Office at 614-292-8696. Link to request computer/building access: <http://www.glenn.osu.edu/techservices/>

Student Mailboxes

Each student in the John Glenn School has a mailbox located on the 2nd floor of Page Hall (2nd floor lounge). Some faculty return papers to student mailboxes, etc. New students will have a mailbox number assigned before the start of fall term.

Important Dates: Summer and Fall 2012

Summer Events, Facebook Group, and Listserv

Students who will be in Columbus during the summer are encouraged to participate in any Glenn School events. In addition, the Public Affairs Student Association (PASA) often holds summer activities as well. There is also typically a Facebook group and listserv created for incoming students. If you have not been added to the listserv or received an invitation to join the Facebook group please contact the Student Affairs office at 614-292-8696 or email GlennApply@osu.edu.

Glenn School 'Boot Camp' Review Sessions: TBD

The Glenn School offers review sessions that help students prepare for the program. The sessions do not replace taking an undergraduate class; however, they do provide an opportunity to review certain subjects including math, statistics, microeconomics, and others. Most sessions are held the week before classes start (in the evenings) or all day on the Saturday prior to classes starting. The sessions are free and open to all new students. The Glenn School will send out a notice when the boot camp sessions are scheduled. New students are encouraged to register for 'boot camp' sessions.

Graduate School Orientation (Optional): Monday, August 20th

The OSU Graduate School will be holding an orientation session for all Ohio State graduate students on Monday, August 20th from 9:45am -11:00am in the Independence Hall auditorium in University Hall. Following the program, resource providers will be available from 11 a.m. to 12:30 p.m. to provide information on registration, parking, library, e-mail, and computer services, campus safety, university recreation facilities, bus services, health services, and human resources, and others.

Glenn School Orientation Program: Tuesday, August 21st

The autumn 2012 orientation session will be held on Tuesday, August 21st. Once information for the orientation program is confirmed, the John Glenn School website will be updated. We will also contact students starting in autumn with updates, registration information, etc.

First Day of Classes: Wednesday, August 22nd.

Autumn classes start on August 22nd. All fees and tuition must be paid 7 days prior to the start of classes.

Please Note: Dates, locations and times will be updated closer to the start of fall quarter.