



THE OHIO STATE UNIVERSITY

JOHN GLENN COLLEGE OF PUBLIC AFFAIRS

John Glenn College of Public Affairs Faculty Research Grant Policy

A. Purpose

This document describes the requirements and process for faculty members to receive a research seed grant. Faculty with interesting and provocative research ideas can apply for seed money of up to \$20,000 per project to develop proposals for extramural research grants and contracts and/or to supplement existing extramural research grants and contracts if additional funds are needed. The Glenn College research seed grant program aims to expand the breadth and depth of an existing research project, start a new research project and/or develop new interdisciplinary connections with colleagues across the university and beyond to enhance the Glenn College's knowledge creation capabilities.

B. Audience

Glenn College tenure-track, research-track and clinical-track faculty members, including faculty in split-funded and/or shared positions with other colleges and units.

C. Policy

The John Glenn College of Public Affairs encourages faculty to pursue extramural research grants and contracts that contribute to the research activities of the college. To that end, the College will support faculty seed grants of up to \$20,000. Grants may range from, e.g., \$3,000 to a maximum of \$20,000. These seed grants are provided to advance the College's strategic plan goals 2 and 3:

Goal 2: Become a top-tier creator of academic research on public policy analysis and evaluation, public and nonprofit management, administration and leadership, and public budgeting and finance

Goal 3: Become a go-to producer and translator of actionable knowledge for public and nonprofit sector decision makers and citizens across the State of Ohio and the nation

DECISION CRITERIA:

Preference will be given to proposals that contribute to the faculty member's knowledge creation portfolio and the College's research goals. Demonstrated past success in generating research identified as a "primary output" in the College's *Appointment, Promotion and Tenure* document will increase the chances of approval. Strong proposals will be based on a track record of past knowledge creation success and lay out a viable strategy for future knowledge creation that results in "primary outputs."

Proposals that only identify the research activities that the faculty member will engage in but not a strategy for generating “primary outputs” will not be approved.

The College aspires to offer faculty members the opportunity to further develop their research through this seed grant opportunity, but in any given year there is no requirement that the College approve any proposal.

Examples of decision criteria include:

- Priority given to faculty with little to no funded research portfolio
- Priority given to new faculty
- Proposals can either fully fund the work proposed or serve as cost share for an external funded research application
- Priority given to proposals that fund Glenn College graduate students
- Proposals that generate preliminary data with the goal to pursue extramural funding
- Priority given to proposals that have a collaborative nature across campus or demonstrate a strong collaborative element when pursuing consequential extramural funding

Proposals cannot include course buy-out, off-duty pay, or supplemental compensation.

PROCEDURE:

To apply for a faculty seed grant, the faculty member must submit a proposal that contains detailed information about the research project to the Associate Dean for Faculty Development (ADFD) and to the Senior Grants and Contracts Specialist (SGCS) at any time during the year and until all funds are allocated.

All proposals, must be sent via email with PDF attachment to both the ADFD and the SGCS.

The proposal should include:

- a description of the planned research activities and projected research outputs
- a description of how the financial resources will be used to execute the research activities
- an explanation of how the proposed research will advance the faculty member’s research and potentially generate future opportunities for extramural support

The Associate Dean for Faculty Development and the Senior Grants and Contracts Specialist will review the proposal and make a recommendation to the Dean. Subject matter experts among the faculty may be asked to review a proposal. The Dean makes the final determination on seed grant proposals.

Proposal format:

- one page summary written for the lay reader
- three to five page project narrative which will have four sections:
 - (a) objective(s) (including attention for how the project fills a gap in knowledge and/or approach),
 - (b) methods (can be quantitative, qualitative),
 - (c) work plan, and
 - (d) expected impact on College and future funding.
- Collaborative opportunities across campus (half page)
- Budget and budget narrative
- List of references cited

Proposal conclusion:

Upon completion of the faculty seed grant, the faculty member is required to generate a small report for the College which specifies the research activities undertaken and the known and projected research outputs. This report must be generated within 60 days of the completion of the seed grant period.

Scoring rubric: 100 points total

- a) Innovation: 15 points
- b) Method: 20 points
- c) Work plan: 15 points
- d) Expected impact on College: 15 points
- e) Expected impact on proposing faculty's future funding: 25 points
- f) Budget and budget justification: 10 points

D. Policy Contact

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SGCS: Scott Scribner, scribner.5@osu.edu