



THE OHIO STATE UNIVERSITY

JOHN GLENN COLLEGE OF PUBLIC AFFAIRS

CRIMINAL JUSTICE POLICY **PUBAFRS 7507 – 3 Credits** Autumn 2020, ONLINE

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Office Hours: Wednesdays, 12:30-1:30 pm

Zoom Meeting ID: 928 4496 6385

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Students may schedule online appointments to meet with instructors for Office Hours

Class-wide communications will be sent through the Announcements tool in CarmenCanvas. Please check your [notification preferences](https://go.osu.edu/canvas-notifications) (go.osu.edu/canvas-notifications) to be sure you receive these messages.

A STATEMENT FROM YOUR PROFESSORS

Hi, everyone. We appreciate you being here, and we appreciate your attention. Concisely: The world is a challenging place right now.

We have this class. We have this little blip of Carmen and Zoom. We know this little blip exists within everything else you have going on in your lives. And we know this little blip cannot adequately confront all that is going on in the world, but we are committed to prioritizing flexibility and support in PA7507. We are also committed to ensuring that you learn what you hope to learn from this class. This means that if you tell me that you are struggling, I will not think any less of you, and we will develop a plan that works for this class. You *never* owe either of us personal information about your health, but you are always welcome to talk to one of us about what you are going through.

We are going to learn a lot and confront real-world issues in the process. Please know that we am on your side and we will tackle this together.

COURSE DESCRIPTION

This course examines how we define crime and justice in the United States criminal justice system, and how we design policy to respond to crime and justice. It will proceed in four parts: First, we will discuss problems and ideals of our criminal justice system – the damage it can do, our ideas of what it *should* do, and what informs those ideas. Second, we will define criminal justice policy and discuss how we evaluate policy effectiveness. Third, we will evaluate policies in different area of the system, such as crime prevention, corrections, courts, and policing. Finally, we will discuss the biggest issues facing the system with an eye toward reform.

COURSE GOALS AND OBJECTIVES

Upon successful completion of the course, students will:

1. Understand where crime comes from and how we define crime.
2. Define “policy” generally and identify specific areas of Criminal Justice Policy.
3. Understand how we evaluate the effectiveness of policy.

4. Understand the role of evidence in implementing policy.

Successful students will:

1. Engage in discussion with classmates throughout the course.
2. Set aside time for critical reading and reflection.
3. Write concisely and convincingly on criminal justice policy issues.
4. Explain their perspective using logical argument and evidence.

KEYS TO SUCCESS

Participation and engagement will be critical to your success in this class. Successful students will complete required readings each week, turn in assignments on time, participate in class discussions, accept and incorporate constructive feedback into their own work, and communicate with instructors when they have issues, questions, concerns, or feedback. Successful students will root their ideas in strong evidence or logical argument.

Additionally, we urge you to set aside time in your schedule for critical thinking and reflection. Given everyone's busy schedules, finding time to think about these topics and ruminate on ideas will be essential.

Finally, successful students will contribute in a positive way to the learning environment through discussions, group work, and asking questions along the way.

HOW THIS ONLINE COURSE WORKS

Mode of Delivery

This section of PA7507 will operate in a non-synchronous online setting. In other words, the course will be conducted online, and we **will not** have synchronous class sessions where everyone is expected to log on at the same time. Instead, we will routinely touch base via videos, announcements, and discussions in Carmen. You can expect to find weekly videos introducing course material, discussing readings, and describing upcoming assignments. I expect that we will have to work out some of the particulars of this process, and we will figure that out together.

Pace of Online Activities

This course is divided into **weekly modules** that are released one week ahead of time. Students are expected to keep pace with weekly deadlines but may schedule their efforts freely within that time frame.

Credit Hours and work Expectations

This is a three (3) credit-hour course. According to [Ohio State bylaws on instruction \(go.osu.edu/credithours\)](http://go.osu.edu/credithours), students should expect around three (3) hours per week of time spent on direct instruction (instructor content and Carmen activities, for example) in addition to six (6) hours of homework (reading and assignment preparation, for example) to receive a grade of (C) average.

Attendance and Participation Requirements

Students should carefully complete the online portion of the class activities, including readings, slides, videos, audios, and online interactions.

- **Video Lectures:** We will post short, weekly video lectures to Carmen. Students should watch these videos as well as any additional videos assigned for the week. These videos serve as a basis for online and discussions.
- **Readings:** Each week, there will be required readings that are relevant for the course. These readings will be available for download from Carmen.
- **Listenings:** We will occasionally assign content from podcasts or other audio recordings. For those of you who learn well by listening or enjoy multitasking, we will try to post information on how to access audio versions of readings when they are available.

- **Discussion Posts:** After reading the class material, watching the videos, or listening to content, students should post individual comments under the threaded discussions or post answers to questions on reading or on-line content.
- **Group Activities:** Students will work in groups and engage in in-class group discussions.
- Each week's detailed course contents are available in Carmen (click "**Modules**" for each week's materials)

COURSE MATERIALS, TEXTBOOKS, AND TECHNOLOGIES

All required lectures, audio clips, and videos will be posted to Carmen. The reading list may be updated throughout the semester, so please refer to the Carmen website often.

Required Equipment

- Computer: current Mac (MacOS) or PC (Windows 10) with high-speed internet connection
- Webcam: built-in or external webcam, fully installed and tested
- Microphone: built-in laptop or tablet mic or external microphone
- Other: a mobile device (smartphone or tablet) to use for BuckeyePass authentication

Required Software

Microsoft Office 365: All Ohio State students are now eligible for free Microsoft Office 365. Visit the [installing Office 365](https://go.osu.edu/office365help) (go.osu.edu/office365help) help article for full instructions.

CarmenCanvas Access

You will need to use [BuckeyePass](https://buckeyepass.osu.edu) (buckeyepass.osu.edu) multi-factor authentication to access your courses in Carmen. To ensure that you are able to connect to Carmen at all times, it is recommended that you do each of the following:

- Register multiple devices in case something happens to your primary device. Visit the [BuckeyePass - Adding a Device](https://go.osu.edu/add-device) (go.osu.edu/add-device) help article for step-by-step instructions.
- Request passcodes to keep as a backup authentication option. When you see the Duo login screen on your computer, click **Enter a Passcode** and then click the **Text me new codes** button that appears. This will text you ten passcodes good for 365 days that can each be used once.
- [Install the Duo Mobile application](https://go.osu.edu/install-duo) (go.osu.edu/install-duo) on all of your registered devices for the ability to generate one-time codes in the event that you lose cell, data, or Wi-Fi service.

If none of these options will meet the needs of your situation, you can contact the IT Service Desk at [614-688-4357 \(HELP\)](tel:614-688-4357) and IT support staff will work out a solution with you.

Technology Skills Needed for This Course

- Basic computer and web-browsing skills
- [Navigating CarmenCanvas](https://go.osu.edu/canvasstudent) (go.osu.edu/canvasstudent)
- [CarmenZoom virtual meetings](https://go.osu.edu/zoom-meetings) (go.osu.edu/zoom-meetings)
- [Recording a slide presentation with audio narration and recording, editing and uploading video](https://go.osu.edu/video-assignment-guide) (go.osu.edu/video-assignment-guide)

Technology Support

For help with your password, university email, CarmenCanvas, or any other technology issues, questions or requests, contact the IT Service Desk, which offers 24-hour support, seven days a week.

- **Self Service and Chat:** go.osu.edu/it
- **Phone:** [614-688-4357 \(HELP\)](tel:614-688-4357)
- **Email:** servicedesk@osu.edu

Digital Flagship

Digital Flagship is a student success initiative aimed at helping you build digital skills for both college and career. This includes offering an engaging collection of digital tools and supportive learning experiences, university-wide opportunities to learn to code, and a Design Lab to explore digital design and app development. Digital Flagship resources available to help Ohio State students include on-demand tutorials, The Digital Flagship Handbook (your guide for all things tech-related), workshops and events, one-on-one tech consultations with a peer or Digital Flagship staff member, and more. To learn more about how Digital Flagship can help you use technology in your courses and grow your digital skills, visit go.osu.edu/dfresources.

GRADING AND COURSE REQUIREMENTS

The graded components in this course include: 1) Concept mapping; 2) Policy memos; 3) Small assignments; 4) Online activities and participation; and 5) Final essay. Each of the course components, and their contribution to the final grade, is discussed in detail below.

Grade Distribution

Concept Mapping	24%
Policy Memos	36%
Small Assignments	13%
Online Activities & Participation	12%
Final Essay	15%

Transformation of numerical grade to a letter grade will be according to the schedule below:

93 – 100	A	73 – 76.9	C
90 – 92.9	A-	70 – 72.9	C-
87 – 89.9	B+	67 – 69.9	D+
83 – 86.9	B	60 – 66.9	D
80 – 82.9	B-	<60	E
77 – 79.9	C+		

Turning in Assignments

Submit your assignment in Carmen by the due date and times. Any late assignments will be reduced by one full letter grade for each day the assignment is late. Day one begins the minute after the assignment is due. If you know in advance that you will need an extension on an assignment due to extraordinary circumstances, please schedule a time to discuss.

Formatting Requirements

For writing assignments, you should use a Microsoft Word document, double-spacing, 1-inch margins, and 11-point font. Please include your name and page numbers. In this class, we will use APA formatting and style guidelines. Note that for some assignments (for example, concept mapping), we will not be strict about formatting requirements. We will describe these expectations in the Assignment Description.

TurnItIn Feedback Studio

You will submit your assignments online using the format describe above. Carmen uses the TurnItIn Feedback Studio, which scans your submission and compares your paper to other works (including your own) to determine how similar your paper is to other texts. OSU offers a list of best practices students may use when completing writing assignments: <https://resourcecenter.odee.osu.edu/carmencanvas/turnitin-feedback-studio>.

Writing Assistance

The Writing Center is a key resource for writing assistance. The Writing Center works with undergraduate and graduate students, faculty, and staff at Ohio State. Writing consultants can review writing at any stage and help with non-paper assignments such as presentations (see: <https://cstw.osu.edu/students>). Writing consultants are available by appointment, on a walk-in basis, or online.

Grade Appeals

Your assigned grade is designed to reflect the overall quality of your work. If you believe that any grade was not properly assigned, within one week of receiving your grade, you may write a letter explaining why you disagree with the grade you received. Each appeal will be considered. If an assignment is re-graded, the *entire* assignment will be re-graded. Your final grade may be greater, less, or equal to your original grade.

Incompletes

We will only consider granting an incomplete if student coursework completed during the semester is of passing quality and a true hardship prevents the student from completing the rest of the work on time. We interpret hardship to mean some serious illness or family emergency, and not just class overload at the end of the semester. The student requesting an incomplete will be required to provide me with documentation of their hardship. If it becomes absolutely necessary for you to receive an incomplete in this class, then we will work together to develop a contract for completing the course in a timely manner.

In the case of personal or family hardship that will significantly affect your performance in the class, please come speak to me immediately. The longer you wait to talk to me, the less help we will be able to give you.

GRADED COURSE COMPONENTS

Assignment	Points	Individual or Group	DUE (end of listed Week)
Introduction Video	5	Individual	Week 1
Initial Thoughts	3	Individual	Week 1
Concept Map I	4	Individual	Week 4
Concept Map II	4	Individual	Week 7
Memo I	12	Individual	Week 10
Memo II	12	Individual	Week 12
Flash Memo (<i>Hidden Topic</i>)	12	Individual	Week 13
Concept Map III	8	Group	Week 14
Present Concept Map	8	Group	Week 14
Final Essay	15	Individual	Final Exam Date
Course Reflection	5	Individual	Final Exam Date
Participation	12	Individual	Ongoing
TOTAL	100		

Note: A full description of each assignment, including due date, submission type, length, objectives, steps, assessment criteria, and relationship to learning objectives is available on Carmen under the “Assignments” tab

INSTRUCTOR FEEDBACK AND RESPONSE TIME

We are providing the following list to give you an idea of my intended availability throughout the course. Remember that you can call [614-688-4357 \(HELP\)](tel:614-688-4357) at any time if you have a technical problem.

- **Preferred contact method:** If you have a question, please contact us first at pierce.576@osu.edu or baker.2442@osu.edu. We will reply to emails within **48 hours when class is in session at the university**. If you email on the weekends, response time will be within 72 hours.

- **Class announcements:** We will send all important class-wide messages through the Announcements tool in CarmenCanvas. Please check [your notification preferences](https://go.osu.edu/canvas-notifications) (go.osu.edu/canvas-notifications) to ensure you receive these messages.
- **Discussion board:** We will check and reply to messages in the discussion boards throughout the week.
- **Grading and feedback:** For large weekly assignments, you can generally expect feedback within **7-14 days**.

COURSE POLICIES

Discussion and Communication Guidelines

The following are our expectations for how we should communicate as a class. Above all, please remember to be respectful and thoughtful.

Online Discussions

- **Tone and civility:** We will maintain a supportive learning community where everyone feels safe and where people can disagree amicably and respectfully.
- **Writing style:** A conversational tone is fine for online discussions, but you should still write using good grammar, spelling, and punctuation.
- **Citing your sources:** When we have discussions, please cite your sources to back up what you say. For the textbook or other course materials, list at least the title and page numbers. For online sources, include a link.
- **Backing up your work:** We recommend composing your posts in a document in which you can save your work before copying into the Carmen discussion.

OSU POLICIES

Ohio State's Academic Integrity Policy

Academic integrity is essential to maintaining an environment that fosters excellence in teaching, research, and other educational and scholarly activities. Thus, The Ohio State University and the Committee on Academic Misconduct (COAM) expect that all students have read and understand the university's [Code of Student Conduct](https://studentconduct.osu.edu) (studentconduct.osu.edu), and that all students will complete all academic and scholarly assignments with fairness and honesty. Students must recognize that failure to follow the rules and guidelines established in the university's *Code of Student Conduct* and this syllabus may constitute "Academic Misconduct."

The Ohio State University's *Code of Student Conduct* (Section 3335-23-04) defines academic misconduct as: "Any activity that tends to compromise the academic integrity of the university or subvert the educational process." Examples of academic misconduct include (but are not limited to) plagiarism, collusion (unauthorized collaboration), copying the work of another student, and possession of unauthorized materials during an examination. Ignorance of the university's *Code of Student Conduct* is never considered an excuse for academic misconduct, so I recommend that you review the *Code of Student Conduct* and, specifically, the sections dealing with academic misconduct.

If I suspect that a student has committed academic misconduct in this course, I am obligated by university rules to report my suspicions to the Committee on Academic Misconduct. If COAM determines that you have violated the university's *Code of Student Conduct* (i.e., committed academic misconduct), the sanctions for the misconduct could include a failing grade in this course and suspension or dismissal from the university.

If you have any questions about the above policy or what constitutes academic misconduct in this course, please contact me.

Other sources of information on academic misconduct (integrity) to which you can refer include:

- [Committee on Academic Misconduct](https://go.osu.edu/coam) (go.osu.edu/coam)
- [Ten Suggestions for Preserving Academic Integrity](https://go.osu.edu/ten-suggestions) (go.osu.edu/ten-suggestions)
- [Eight Cardinal Rules of Academic Integrity](https://go.osu.edu/cardinal-rules) (go.osu.edu/cardinal-rules)

Copyright for Instructional Materials

The materials used in connection with this course may be subject to copyright protection and are only for the use of students officially enrolled in the course for the educational purposes associated with the course. Copyright law must be considered before copying, retaining, or disseminating materials outside of the course.

Statement on Title IX

All students and employees at Ohio State have the right to work and learn in an environment free from harassment and discrimination based on sex or gender, and the university can arrange interim measures, provide support resources, and explain investigation options, including referral to confidential resources.

If you or someone you know has been harassed or discriminated against based on your sex or gender, including sexual harassment, sexual assault, relationship violence, stalking, or sexual exploitation, you may find information about your rights and options on [Ohio State's Title IX website](http://titleix.osu.edu) (titleix.osu.edu) or by contacting the Ohio State Title IX Coordinator at titleix@osu.edu. Title IX is part of the Office of Institutional Equity (OIE) at Ohio State, which responds to all bias-motivated incidents of harassment and discrimination, such as race, religion, national origin and disability. For more information, visit the [OIE website](http://equity.osu.edu) (equity.osu.edu) or email equity@osu.edu.

Commitment to a Diverse and Inclusive Learning Environment

The Ohio State University affirms the importance and value of diversity in the student body. Our programs and curricula reflect our multicultural society and global economy and seek to provide opportunities for students to learn more about persons who are different from them. We are committed to maintaining a community that recognizes and values the inherent worth and dignity of every person; fosters sensitivity, understanding, and mutual respect among each member of our community; and encourages each individual to strive to reach his or her own potential. Discrimination against any individual based upon protected status, which is defined as age, color, disability, gender identity or expression, national origin, race, religion, sex, sexual orientation, or veteran status, is prohibited.

Your Mental Health

As a student you may experience a range of issues that can cause barriers to learning, such as strained relationships, increased anxiety, alcohol/drug problems, feeling down, difficulty concentrating and/or lack of motivation. These mental health concerns or stressful events may lead to diminished academic performance or reduce a student's ability to participate in daily activities. No matter where you are engaged in distance learning, The Ohio State University's Student Life Counseling and Consultation Service (CCS) is here to support you. If you find yourself feeling isolated, anxious or overwhelmed, [on-demand mental health resources](http://go.osu.edu/ccsondemand) (go.osu.edu/ccsondemand) are available. You can reach an on-call counselor when CCS is closed at [614- 292-5766](tel:614-292-5766). **24-hour emergency help** is available through the [National Suicide Prevention Lifeline website](http://suicidepreventionlifeline.org) (suicidepreventionlifeline.org) or by calling [1-800-273-8255\(TALK\)](tel:1-800-273-8255). [The Ohio State Wellness app](http://go.osu.edu/wellnessapp) (go.osu.edu/wellnessapp) is also a great resource. Accessibility Accommodations for Students with Disabilities

Requesting Accommodations

The university strives to make all learning experiences as accessible as possible. If you anticipate or experience academic barriers based on your disability including mental health, chronic or temporary medical conditions, please let me know immediately so that we can privately discuss options. To establish reasonable accommodations, we may request that you register with [Student Life Disability Services \(SLDS\)](http://slds.osu.edu). After registration, make arrangements with us as soon as possible to discuss your accommodations so that they may be implemented in a timely fashion.

Disability Services Contact Information

- Phone: [614-292-3307](tel:614-292-3307)
- Website: slds.osu.edu
- Email: slds@osu.edu

- In person: [Baker Hall 098, 113 W. 12th Avenue](#)

Accessibility of Course Technology

This online course requires use of CarmenCanvas (Ohio State's learning management system) and other online communication and multimedia tools. If you need additional services to use these technologies, please request accommodations with your instructor.

- [CarmenCanvas accessibility](http://go.osu.edu/canvas-accessibility) (go.osu.edu/canvas-accessibility)
- Streaming audio and video
- [CarmenZoom accessibility](http://go.osu.edu/zoom-accessibility) (go.osu.edu/zoom-accessibility)
- Collaborative course tools

HELPFUL RESOURCES

APA Writing Style Guide

It is your responsibility to familiarize yourself with, and to use APA style guides for all class assignments. The Online Writing Lab provided by Purdue University is an invaluable resource for understanding and using APA style and citation guidelines <https://owl.english.purdue.edu/owl/resource/560/01/>

Library Assistance

The Glenn College has a dedicated librarian at OSU Libraries, Carly Dearborn (dearborn.8@osu.edu), who can help provide research assistance. For more information and links to some common public affairs resources, see - <http://go.osu.edu/8gx>.

The Dennis Learning Center

The Dennis Learning Center provides opportunities for all Ohio State students to develop effective time management and study tools. Skills can be learned and attained through for-credit course offerings, personal one-on-one coaching (by appointment), and on-demand content. To learn more about the Dennis Learning Center, please visit their website <http://dennislearningcenter.osu.edu/> or contact them at 614-688-4011 or dlc@osu.edu.

English as a Second Language (ESL)

The Ohio State University English as a Second Language Programs provide non-native speakers of English opportunities to improve fluency. The core of ESL support is through the Composition Program that is comprised of EDUTL 1901 and 1902 (Undergraduate) and 5901 and 5902 (Graduate). These courses ensure that non-native English speakers are able to write effectively for their courses at Ohio State. EDUTL 1901 is available in an online format. Beyond the Composition Program, ESL also maintains a YouTube channel with weekly content on successful academic writing. For more information, please visit the ESL website <http://esl.ehe.osu.edu/>.

Tutoring from Office of Diversity and Inclusion (ODI)

ODI offers tutoring and study skills services to all Ohio State students in one on one or small group settings. Students are eligible for academic goal planning sessions by appointment in addition to printed material resources from ODI. For more information, please visit the ODI website <https://odi.osu.edu/for-students/undergraduate/tutoring-and-study-skills-program/>.

COURSE OUTLINE

Week	Dates Begin – End	Topic	Assignment Due (end of week)
1	8/25 – 8/30	Introduction to one another and our learning environment	Introduction Video; Initial Thoughts
2	8/31 – 9/6	The Problem: Failures of our Criminal Justice System	
3	9/7 – 9/13	What is Crime?	
4	9/14 – 9/20	What is Justice?	Concept Map I
5	9/21 – 9/27	What informs our opinions of crime?	
6	9/28 – 10/4	What is Policy?	
7	10/5 – 10/11	What is Effective Policy?	Concept Map II
8	10/12 – 10/18	Elements of the CJ System	
9	10/19 – 10/25	Policy Area: Crime Prevention	
10	10/26 – 11/1	Policy Area: Punishment	Policy Memo I
11	11/2 – 11/8	Policy Area: Supervision and Reentry	
12	11/9 – 11/15	Policy Area: Courts	Policy Memo II
13	11/16 – 11/22	Policy Area: Police	Flash Memo
14	11/23 – 11/29	Adjacent Policy Areas that affect the CJ System	
15	11/30 – 12/4	Looking Forward: What Works?	Concept Map III; Present Concept Map
Exam	Due:	Wednesday, December 9	Final Essay; Course Reflection

FINAL THOUGHTS

Please feel free to contact Dr. Baker and Dr. Pierce at any time over the course of the semester regarding papers, concerns, observations, etc. We want to cultivate a supportive class environment and take into account each student's individual needs. Please let one of us know if you are having difficulty with an assignment or class material. Email is generally the most efficient way to get in contact with us. We will aim to respond within 24 hours unless we let you know otherwise in class.

Thank you for taking the time to read this syllabus. To show that you have completed this assignment, please post a note to the class discussion board. You may post a question about something you read on the syllabus, a general question about this course, or something you hope to learn about this semester. In return, you will receive a bonus point on your first assignment. We are excited to hear from you!