



# MPA Advising Sheet

Total Credits Required: 52

Date: \_\_\_\_\_ Advisor: \_\_\_\_\_

Name: \_\_\_\_\_ Email: \_\_\_\_\_

| RECOMMENDED         | Notes |
|---------------------|-------|
| American Government |       |
| Microeconomics      |       |
| Statistics          |       |

## A. CORE COURSES (32 credits - complete all courses)

| Course  | Hours | Grade | Sem/Yr Taken |
|---|-------|-------|--------------|
| <b>POLICY STREAM</b>  |       |       |              |
| PUBAFRS 6000: Public Policy Formulation and Implementation  | 4     |       |              |
| PUBAFRS 6010: Legal Environment of Public Organizations   | 4     |       |              |
| <b>ECONOMICS STREAM</b>   |       |       |              |
| PUBAFRS 6030: Public Sector Economics   | 4     |       |              |
| PUBAFRS 6040: Public Budgeting and Finance (Prereq: 6030)   | 4     |       |              |
| <b>MANAGEMENT STREAM</b>  |       |       |              |
| PUBAFRS 6050: Managing Public Sector Organizations <b>OR</b><br>PUBAFRS 7553: Nonprofit Management and Governance | 4     |       |              |
| PUBAFRS 6060: Managerial Leadership in Public and Nonprofit Organizations   | 4     |       |              |
| <b>QUANTITATIVE DECISION-MAKING STREAM</b>  |       |       |              |
| PUBAFRS 6070: Public Affairs Statistics   | 4     |       |              |
| PUBAFRS 6080: Public Affairs Program Evaluation (Prereq: 6070)  | 4     |       |              |

## B. SKILLS COURSES (5 credits total required, 3 beyond required course noted below)

| Course  | Hours | Grade | Sem/Yr Taken |
|---|-------|-------|--------------|
| <b>REQUIRED</b>   |       |       |              |
| PUBAFRS 6500: Written and Oral Communication                | 2     |       |              |
| <b>CHOOSE ANY 3</b>   |       |       |              |
| PUBAFRS 5513: Excel Basic Skills (session 1)                | 1     |       |              |
| PUBAFRS 5514: Excel Advanced Skills (session 2)             | 1     |       |              |
| PUBAFRS 6505: Governmental Accounting                       | 1     |       |              |
| PUBAFRS 6510: Conveying Quantitative Data in Public Affairs | 1     |       |              |
| PUBAFRS 6515: Database Management                           | 1     |       |              |
| PUBAFRS 6520: Balanced Scorecards and Dashboards            | 1     |       |              |
| PUBAFRS 6525: Survey Design                                 | 1     |       |              |
| PUBAFRS 6530: Negotiation                                   | 1     |       |              |
| PUBAFRS 6890: Special Topics Skills                         | 1     |       |              |



**C. ELECTIVE COURSES (12 credits required from the following list<sup>i</sup>)**

Courses are separated by general area of relevance for the purposes of transparency for students. Not all courses are offered regularly. Students need not take courses from each subcategory and may take multiple courses from any category. Specific courses are not repeatable.

| Course   | Hours | Grade | Sem/Yr Taken |
|--|-------|-------|--------------|
| <b>POLICY RELATED</b>  |       |       |              |
| PUBAFRS 5120: Social Change Advocacy: Organization, Mobilization and Activism      | 3     |       |              |
| PUBAFRS 5240: Race and Public Policy in the United States                          | 3     |       |              |
| PUBAFRS 5250: Poverty, Inequality, and Public Policy                               | 3     |       |              |
| PUBAFRS 5506: Administration of Criminal Justice Policy                            | 3     |       |              |
| PUBAFRS 5600: Science, Engineering, and Public Policy                              | 3     |       |              |
| PUBAFRS 5610: Innovation and Policy in a Global Economy                            | 3     |       |              |
| PUBAFRS 5700: Rebuilding Failed and Weak States                                    | 3     |       |              |
| PUBAFRS 5750: Public Policy: The Business-Government Relationship                  | 3     |       |              |
| PUBAFRS 5890: US Food Policy   | 3     |       |              |
| PUBAFRS 5895: Food Insecurity, Food Assistance Programming and Policy in the U.S.  | 3     |       |              |
| PUBAFRS 7503: Higher Education Policy for Public Leaders                           | 3     |       |              |
| PUBAFRS 7505: Wicked Policy Problems   | 3     |       |              |
| PUBAFRS 7507: Criminal Justice Policy  | 3     |       |              |
| PUBAFRS 7508: Juvenile Justice Policy  | 3     |       |              |
| <b>ECONOMICS RELATED</b>   | 3     |       |              |
| PUBAFRS 5900: Food System Planning and the Economy                                 | 3     |       |              |
| PUBAFRS 7531: Economic Development Policy  | 3     |       |              |
| PUBAFRS 7534: Privatization  | 3     |       |              |
| PUBAFRS 7535: Regulation and Deregulation  | 3     |       |              |
| <b>PUBLIC MANAGEMENT RELATED</b>   |       |       |              |
| PUBAFRS 5770: Risk and Decision Analysis   | 3     |       |              |
| PUBAFRS 5591: Lobbying and Government Relations                                    | 3     |       |              |
| PUBAFRS 7550: Contract Management  | 3     |       |              |
| PUBAFRS 7554/CRP 6620: Performance Measurement and Management in the Public Sector | 3     |       |              |
| PUBAFRS 7555: Project Management   | 3     |       |              |
| PUBAFRS 7557: Strategy for Public Organizations                                    | 3     |       |              |
| PUBAFRS 7650: Public Management in a Hybrid World                                  | 3     |       |              |
| <b>NONPROFIT MANAGEMENT RELATED</b>  |       |       |              |
| PUBAFRS 5590: Fundraising and Philanthropy for Nonprofit Orgs                      | 3     |       |              |
| PUBAFRS 5592: Marketing for Nonprofit and Public Orgs                              | 3     |       |              |
| PUBAFRS 5595: Social Enterprise  | 3     |       |              |
| PUBAFRS 7501/ CRP 6610: Grant Writing in the Public Sector                         | 3     |       |              |
| PUBAFRS 7533: Nonprofit Financial Management                                       | 3     |       |              |
| <b>METHODS RELATED</b>   |       |       |              |
| PUNAFRS 5773: Qualitative Methods  | 3     |       |              |



|   |   |  |  |
|---|---|--|--|
| PUBAFRS 7571: Multivariate Data Analysis for Public Policy and Management | 3 |  |  |
| PUBAFRS 7572: Policy Simulation and Modeling                              | 3 |  |  |
| PUBAFRS 7573: Public Affairs Qualitative Methods                          | 3 |  |  |
| PUBAFRS 7574: Mixed Methods Approaches for Policy-Related Research        | 3 |  |  |

**D. CAPSTONE COURSES (3 credit hours required<sup>ii</sup>)**

Not all capstone courses are offered regularly. Please be sure to consult the master schedule via BuckeyeLink to make sure you have the pre-requisites in place in order to take a specific course. Consult with your advisor to plan out a program that will best suit your interests and prepare you to meet requirements.

| Course   | Hours | Grade | Sem/Yr Taken |
|--|-------|-------|--------------|
| PUBAFRS 7900: Capstone: Research Paper in Public Affairs | 3     |       |              |
| PUBAFRS 7910: Capstone: Public Policy Issues             | 3     |       |              |
| PUBAFRS 7930: Capstone: Public Budgeting and Finance     | 3     |       |              |
| PUBAFRS 7940: Capstone: Public Management                | 3     |       |              |
| PUBAFRS 7950: Capstone: Nonprofit Topics                 | 3     |       |              |
| PUBAFRS 7960: Capstone: Information Management           | 3     |       |              |

**Capstone Notes:** Students should have PUBAFRS 6010, 6040, and 6080 completed prior to enrollment in any capstone course. Students interested in PUBAFRS 7950: Capstone: Nonprofit Topics should also have PUBAFRS 7553 completed prior to enrollment in that capstone course.

**MPA Exit Requirements**

- Fulfillment of credit hour requirements
- Fulfillment of course requirements
- Achievement of a cumulative GPA of at least 3.0 in all courses taken for graduate credit
- Registration during the final semester of the degree program for a minimum of three graduate credit hours
- Submission of the Application to Graduate to the Graduate School, via the GradForms system, by the deadline communicated by the Glenn College
- Please review the Graduate School Handbook for more detail on these requirements
- Successful completion of the capstone course with grade “B” or higher

**Other Notes:**

- MPA students are not permitted to take PUBAFRS 5060, 5062, 6045, 6051, or 6075.
- The MPA program is an accredited, in-person, professional master’s degree program. Students must complete a majority of their coursework in-person to align with accreditation standards. Students are highly recommended to take no more than one core or elective course online per term, and availability of online coursework is not guaranteed.

**i** With the permission of the Glenn College Graduate Studies Chair, students may count graduate-level graded coursework from outside the college to apply toward their total required elective hour total of 3 credits (e.g. one 3-credit course in most cases).

In order to obtain permission, a student must fill out “Petition to Count Outside Coursework” found at the [Graduate Advising](#) webpage and submit it to their advisor for approval PRIOR to enrolling in the course. You must submit a syllabus from the course you are seeking to take. Please consult with your advisor for ideas and suggestions for coursework that matches your areas of interest.

**ii** Additional capstone courses may count toward the fulfillment of elective degree requirements. A grade of “C” or higher is required for a capstone course to count as an elective substitution. A grade of “B” or higher is required for the capstone course to count as your MPA exit requirement.